

OFFICER DECISION TITLE: Sustainable Travel Project (Travelchoice)

ENTER NAME OF OFFICER EXERCISING DELEGATED POWERS:

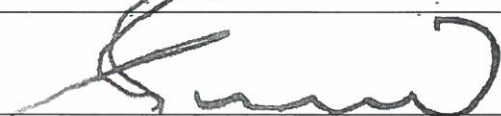
Lewis Banks, Principal Sustainable Transport Planning Officer

ENTER DATE OF OFFICER DECISION: 16 November 2017

Responsible Director:	Simon Machen, Director of Growth and Regeneration
Does this Public report have any annex that contains exempt information?	NO If yes, specify number of exempt annex (eg Appendix 1), the reason for exemption and explain the application of the public interest test
Is this a project and if so has it been registered on Verto?	YES Verto number: PR002394

Decision taken	To award Sustrans and Skanska delivery of the following project under the existing grant agreement and existing Peterborough Highway Services contract (2013 to 2023): <ul style="list-style-type: none"> Sustainable Travel Project (Travelchoice)
Authorisation <i>(delete as appropriate)</i>	General authorisation <i>(those decisions delegated to officers as per the Constitution):</i> <ol style="list-style-type: none"> The decision is to grant a permission or licence; The decision affects the rights of an individual; The decision is to award a contract or incur expenditure which, in either case, materially affects the local government body's financial position.
Background Information	<p>Peterborough City Council submitted a list of projects for which funding was sought to the Cambridgeshire and Peterborough Combined Authority. One of the projects listed was the continuation of the Sustainable Travel Project (Travelchoice).</p> <p>Since 2004 Peterborough City Council has continually been successful in being awarded grant funding from the Department for Transport to deliver it's Travelchoice project. However, 2017/18 was the first year when no funding had been awarded. With the success of the project in the past it has become a key promotional and engagement brand, raising awareness and change in travel behaviour to more sustainable forms. The project team has built close relationships with schools and businesses and it is important that this relationship continues, demonstrating the Council's commitment and giving advantage to any future funding bids should opportunities become available.</p>

	<p>The council has identified two projects that it would like to continue in 2017/18. The first is the Bike-It project which provides cycle training for primary school children. The second project focuses on a study at Lynchwood Business Park and aims to provide a better understanding of travel behaviour of employees that work there. The project will incorporate business travel planning and employee engagement.</p> <p>On 25th October 2017, the Combined Authority approved a budget of £50k to be awarded towards the project. To continue the Bike-It project a decision has been made to take up the option of extending the grant agreement with Sustrans until the end of financial year. To commission the study at Lynchwood a decision has been made to award the work to Skanska under the existing Peterborough Highway Services contract.</p>
Alternative options considered.	<p>An alternative supplier could be used, however due to the short timescales and the funding only being available until 31st March 2018 there is high risk that the training and study may not be completed within the funded period. Further as there is already a contract in place for delivery of both services (cycle training and professional services) it is recommended that Sustrans and Skanska are used.</p> <p>Do nothing: This has been discounted because it would negatively affect against the strategic objectives that focus on:</p> <ul style="list-style-type: none"> • Growth, Regeneration and Economic Development • Implement the Environment Agenda • Achieve the best health and wellbeing for the city <p>In addition, the sustainable travel has been identified as a priority in the fourth Local Transport Plan.</p>
Consultation	<p>No consultation to award this specific work to Skanska has taken place. However, when the original contract was awarded in 2013 the decision went through the governance process. Similarly, with Sustrans there is a grant agreement already in place and the option of extending it has been taken.</p>
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	None
Supporting documentation	http://cambridgeshirepeterborough-ca.gov.uk/meetings/combined-authority-board-25-october-2017/?date=2017-10-25

Officer signature		Date
		17-11-17
Once signed please pass to Democratic Services and we will arrange publication.		